

Community Development Department

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MINUTES HISTORIC PRESERVATION COMMISSION September 14, 2022, at 6:00 pm Glen Park Pavilion

HPC Members Present: Heidi Heinze, Jayne Hoffman, Mark Anderson, Denton Anderson, Pam Friede, Jeff Bjork (Council Rep- tardy)

HPC Members Absent: Julie Huebel (excused)

Staff Present: Kendra Ellner – Planner

Others Present:

CALL TO ORDER

Meeting convened at 6:04 p.m.

HPC MEMBER VOLUNTEER HOUR REPORT

Heinze – 25 hours

Hoffman – 5 hours

Mark Anderson – 1 hour

APPROVAL OF MINUTES OF August 24, 2022

M/Denton Anderson, S/Pam Friede 5-0 motion passes.

PUBLIC COMMENTS – Non-Agenda Items

Mark Anderson praised Heinze for her hard work on pop-up museum. Heinze mentioned that somethings have changed related to the flyer and its currently displayed downstairs in City Hall's lower-level atrium. The pop-up is still scheduled to be at Glover School on October 1st. Friede asked if she could walk her class to City Hall to see the pop-up and Ellner encouraged it.

DISCUSSION ITEMS

1. Glover School images

Hoffman discussed the cost of framing the two maps and type of material that would be best to preserve them. Hoffman said HPC would just have to pay for the material and her friend would do the work. Heinze mentioned it's best to get three different quotes, but all agreed either way it would be pricey. Mark Anderson suggested making a copy of the maps so that HPC doesn't have to worry about damaging or aging the originals and that would lower the cost of framing materials. HPC seemed in consensus to investigating FedEx or another company that could do a flatbed scan instead of rolling one at City Hall. In addition, Hoffman did not get a lot of feedback for Glover School images. Ellner showed HPC a folder of other images found in the City Hall

internal files and HPC seemed in consensus to choosing a few from the file. Ellner mentioned that Cindi Danke was hoping HPC could do outside kiosk information and inside images. Heinze said adding the Glover Station School sign would be a nice touch as well. HPC will continue discussions of determining images and information.

2. The Glen sign

Mark Anderson mentioned the best print quality for the design is a sturdy vinyl material and shared some material samples with the group. Anderson mentioned that he like the National Parks site Ellner shared but wanted to talk to Mike Stifter and Public Works crew for their ability to build the stand, base, and frame. Anderson will still work on getting quotes for the sturdier frame and material to mount the vinyl on whether, steel or thinner material. Bjork suggested deciding on the material and size of the posts and then ordering the sign. HPC seemed in consensus on the progress and hopes to get it all ordered by end of year.

3. CLG Meeting

Heinze discussed when and where the meeting will take place (Sept. 21st at 6pm in the Glen Park Pavilion) and said 4 people have RSVP'd so far and hopefully more people will show up. Heinze encouraged the HPC members to show up with their T-shirts. They will not have to say much as she will kick off the meeting then pass it along to Jason Tish. Heinze reiterated this is for next year's grant cycle, and the application is due in December. Ellner chimed in to conclude that the meeting has been posted on the City website and posted the agenda at City Hall.

4. Glen Park Pavilion indoor image captions

HPC walked into the hallway to see if additional captions are needed for the Crow's Nest and In the Glen photos, there was consensus that it was not necessary but possibly adding a date. HPC walked back into the main pavilion space and discussed the Donut girls and panorama. Ellner shared the drafted caption that was shared before the meeting. HPC read it over together and for the Donut girls they agreed to add a sentence or two for describing the Normal School and that 17 out of the 18 women became teachers. Next, they reviewed the panorama of Junction Falls and Cascade Falls caption. HPC seemed in consensus about the caption and Hoffman mentioned she would make the suggested edits. Heinze asked the group what they thought about the sizing- the group agreed to keep the captions to on half a sheet of paper and adjust the size of the text as needed, since most people will be able to view it pretty close up.

5. Media Review Public Access

Bjork mentioned that Jason Shrank is really interested in assisting transferring onto new media but is currently in mourning. Bjork offered to store it temporarily if needed. Ellner offered to take a picture for the group to show the actual size of the collection. Heinze recommended Bjork to take the lead, but Bjork will work with Ellner to take inventory before any decisions are made and will discuss with the group at the next meeting.

ACTION ITEMS

Adjourned 7:01