



**CITY OF RIVER FALLS WISCONSIN
UTILITY ADVISORY BOARD AGENDA
MEETING MINUTES
JUNE 20, 2022**

The meeting was called to order by Utility Advisory Board Vice Chair Mark Spafford at 6:30 p.m.

Utility Advisory Board Present: Adam Gierl, Chris Lick, Mark Spafford, and Tim Thum

Utility Advisory Board Absent: Nick Carow and Kellen Wells-Mangold

Staff Present: Utility Director Kevin Westhuis; Wastewater/Water Superintendent Dean Seemuth; Finance Director Josh Solinger; Utility Administrative Assistant Lanae Nelson and IT Specialist Jon Smits

Approval of Minutes:

Meeting Minutes: 05-16-2022

MSC Thum/Gierl approve minutes. Unanimous.

CONSENT AGENDA:

Acknowledgment of the following minutes:

West Central Wisconsin Biosolids Facility Commission: 05-19-2022

MSC Thum/Lick approve minutes. Unanimous.

NEW BUSINESS:

Ord. No. 2012-01, § 1, 1-24-2012; Ord. No. 2018-12, § 1, 8-28-2018

Utility Director Westhuis introduced annual election of the Utility Advisory Board Chair and Vice Chair offices.

Board Vice Chair Spafford opened the nominations for Board Chair. MS Thum/Gierl to move for the nomination of Wells-Mangold. Spafford asked for a vote on the nomination. The nomination passed unanimously; Wells-Mangold was elected as Board Chair.

Board Vice Chair Spafford opened the nominations for Board Vice Chair. MS Gierl/Thum to move for the nomination of Spafford. Spafford asked for a vote on the nomination. The nomination passed unanimously; Spafford was elected as Board Vice Chair.

Resolution 2022-04 – Review of Wastewater Treatment Plant 2021 Compliance Maintenance Annual Report

Westhuis and Wastewater/Water Superintendent Dean Seemuth presented the 2021 Compliance Maintenance Annual Report (CMAR). This annual self-evaluation report evaluates the City's wastewater treatment system and is reported to the Wisconsin Department of Natural Resources (DNR).

Seemuth reviewed the City's Wastewater Treatment Plant (WWTP) graded at 4.0 on a scale of 4.0. He spoken on the grading of the CMAR summary report, the yearly influent biochemical oxygen demand (BOD), the work efficiency and capacity of the new aeration system at the WWTP. There was discussion on BOD loads in the winter and DNR requirements. Thum asked about the lowest pounds per day in the month of February and Spafford asked for clarification on page 23 of the packet on the word 'monoform' was spelled incorrectly. Seemuth will follow-up with Thum's question and update the report with the word 'monoform'.

The UAB requested to approve the 2021 CMAR resolution requesting the City Council approve and authorize it to be submitted to the DNR. The City Council will review the report on June 28, 2022 meeting.

MSC Thum/Gierl moved to approve the resolution. As there was no further discussion, Spafford asked for a vote. The resolution passed unanimously.

REPORTS:

Finance Report

Finance Director Solinger gave a brief overview of the finance report, which was included in the packet. Westhuis mentioned the Electric Moratorium ended April 15. He thanked the customer service team for their work on helping customers make payment arrangements for past due bills.

Utility Dashboards

The 2022 May utility dashboards were included in the packet.

Monthly Report

The 2022 May monthly utility reports were in the UAB packet for review.

ANNOUNCEMENTS:

Westhuis reviewed possible energy supply concerns by MISO (Midcontinent Independent System Operator), our regional power supply energy coordinator who WPPI works directly with to secure electricity for River Falls. The City broke their previous daily energy demand record on Monday June 20th and recorded their highest peak day of 31.3 megawatts of energy usage mid-afternoon. Board and Westhuis reviewed possible communication scenarios for customers on brown and black outs if they should occur this summer.

North Interceptor will be finishing up in the Fall and Powell bridge is in operation.

New Water/Wastewater Operator Brent Wiersma started today.

Reviewed the Water Conservation Ordinance of even/odd watering restrictions.

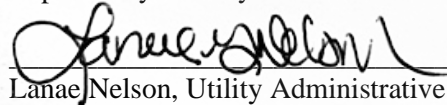
Westhuis will be having a meeting with Wisconsin Department of Natural Resources (DNR) on the grant application for the 2021-23.

ADJOURNMENT:

MSC Lick/Thum to adjourn. Unanimous.

UAB Vice Chair Spafford announced meeting adjourned at 7:22 p.m.

Reported by: Utility Administrative Assistant Lanae Nelson



Lanae Nelson, Utility Administrative Assistant