

## Community Development Department

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**MINUTES  
HISTORIC PRESERVATION COMMISSION  
JUNE 12, 2019 at 6:00 p.m.  
Council Chambers**

HPC Members Present: Heidi Heinze, Mark Anderson, Jayne Hoffman, Michael Page, Denton Anderson, Jeff Bjork, Pam Friede (arrived at 6:05 and departed at 6:35)

HPC Members Absent: None

Staff Present: Brandy Howe, Sam Wessel

Others Present: None

### **CALL TO ORDER**

Meeting convened at 6:03 p.m.

### **APPROVAL OF MINUTES OF MAY 8, 2019**

M/Bjork, S/Hoffman – motion carried 6-0

### **PUBLIC COMMENTS**

Hoffman and Bjork reported that the cornerstone for the Academy building has been found. A ceremony has been tentatively scheduled for June 27<sup>th</sup> at 5:15 to open the time capsule. Details on time/place have yet to be confirmed by the school district.

### **DISCUSSION ITEMS**

#### **1. Local Landmark/National Register Outreach**

Heinze presented a revised draft of letter to residents with properties eligible for the National Register. The HPC discussed some editorial changes. Friede made a motion to approve the letter as discussed and mail to residents. Bjork seconded. Motion passed 7-0.

#### **2. River Falls Days Postcards**

The Commission reviewed several options and selected three images for postcards. Hoffman shared an informational paragraph that would be placed on the back of each postcard. After some discussion, the HPC decided to place a postcard order for two of the images - 750 of each for a total of \$168 plus a \$20 per postcard setup fee. In addition, the HPC discussed the option of ordering posters for one of the images instead. It was decided to move forward with an order of 400 posters if the cost came out to be \$200 or less. Bjork made a motion to place the order as described. Page seconded. Motion passed 6-0.

The Commission discussed the option to prepare a 4<sup>th</sup> postcard to celebrate women's suffrage and the 100<sup>th</sup> anniversary of Wisconsin's ratification of the 19<sup>th</sup> Amendment. After some discussion, it was

decided to order 500 postcards and one 11x17 poster of an image from the Wisconsin Historical Society. Hoffman made a motion to place the order as described. Bjork seconded. Motion passed 6-0.

**3. Walker Farm and Veterans Park Plaques**

The HPC reviewed a proof of the Walker Farm plaque and requested some minor edits. Howe was directed to request a new quote from Pella Engraving to be approved at the July meeting.

Howe reported that she is waiting for a quote from Franklin Bronze for either one or four plaques for the Veterans Park flag pole. Howe will work with Heinze on placing an order to ensure delivery by the Legion's August 14<sup>th</sup> deadline.

**4. Power Plant – Local Landmark**

M. Anderson shared a handout depicting images and dates of construction for portions of the power plant to be discussed at the July meeting.

**5. Preservation Plan Draft**

The Commission decided to place this item on the July agenda to allow time for a more thorough discussion.

**CALENDAR**

Next meeting July 10, 2019.

**AJOURNMENT**

D. Anderson made a motion to adjourn at 7:05 p.m.

M/D. Anderson, S/Page – motion carried 6-0

Respectfully submitted,



Brandy Howe, Senior Planner