

Community Development Department

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MINUTES HISTORIC PRESERVATION COMMISSION May 11, 2022, at 6:00 pm CITY HALL TRAINING ROOM

HPC Members Present: Heidi Heinze, Jayne Hoffman, Jeff Bjork (Council Rep), Julie Huebel, Pam Friede,

HPC Members Absent: Mark Anderson (excused), Denton Anderson (excused)

Staff Present: Emily Shively – City Planner

Others Present:

CALL TO ORDER

Meeting convened at 6:03 p.m.

HPC MEMBER VOLUNTEER HOUR REPORT

Jayne Hoffman – 4 hours

Heidi Heinze – 4 hours

APPROVAL OF MINUTES OF April 13, 2022

M/ Hoffman, S/ Huebel 4-0 motion passes.

PUBLIC COMMENTS – Non-Agenda Items

DISCUSSION ITEMS

1. Inside Pavilion images and captions

Shively shared with HPC the physical images they ordered from Hub 70. Heinze described where each image would be placed in the pavilion and HPC discussed their satisfaction in the quality. However, HPC questioned some of the sizing of the images with concerns about how they will look on the wall. Heinze recommended that the group should wait until the images are installed to decide where and how large the caption plates should be. Heinze said that Public Works Mike Stifter and Irv Peskar will be installing them, which might take some time. But when they are up Heinze suggested to maybe print the captions on paper in different sizes to get a better idea on the proper size. Bjork asked how high the placement of the images will be on the wall and then commended the HPC for all the effort and projects they have been doing. Heinze agreed with gratitude and shared the mock-up draft Mark Anderson did of the scaled images on the walls. Bjork is concerned the images may be too big then what was drafted and Heinze confirmed that if they are, there should be other spots to put them.

Heinze redirected the group to the caption language and Hoffman points out some changes and HPC discussed some additional verbiage:

- “Donut Girls” caption may need to be further researched to identify why the ladies gathered in Glen Park. Was it to celebrate a graduation? HPC agreed to give more thought on the description and time to do more research.
- “Junction Falls and Cascade Falls” caption was clarified to describe where the bridge is crossing the Glen. HPC add the words “steps down into the Glen” and needed to change date to 1904.
- “Crow’s Nest” caption, Bjork offered to scan the description from the back of a postcard he has with the view of the beaver dam below to help describe the image better.

HPC agreed to continue to work on the captions and present changes in July; the images will hopefully be installed by then. Huebel asked if anyone knew the photographers of the photos and recommended that they be included if known. No one from HPC could confirm any but someone may be able to find them in their research.

2. River Falls Days postcard

Heinze reviewed that HPC should be thinking about what they have done in the past and relate it to the new theme – OZ “There no place like home”. Heinze shared an idea that the postcard should be a recognizable thing within River Falls such as the smokestack. Bjork suggested the movie theatre image. Hoffman brought a photo album and shared some potential ideas. HPC discussed some of the ones they liked and picked a few options to vote on. Heinze recommended that HPC could do a variety of postcard images or even posters. Friede claimed that it might not be necessary to do large posters. Shively chimed in that HPC still has the swinging Bridge mini posters. Heinze volunteered to get pricing options. Bjork suggested images could be of downtown that no older than 75 years ago that may be recognizable to some adults that were kids growing up here to make a connection. Heinze recommended HPC find more colorful pictures of downtown and bring to the next meeting. HPC must decide and order in June to be ready for River Falls Days in July.

3. Historical Markers inventory

Heinze updated Bjork on the purpose of the project – for HPC to get an idea of what has been done and how HPC can move forward and not duplicate any signage. Heinze confirmed that staff are working on a database and compiling all the options. Heinze requested that in June or July that staff bring the update inventory list for HPC to see. Huebel clarified if the group should be tracking down any historical markers or just the one’s HPC has done. Heinze confirmed it is any sign, even if they were privately or partially funded by the City. Bjork asked how staff are compiling the information. Shively stated that it is in an excel and will be put into the GIS database for mapping and tracking these HPC/City assets. Heinze asked about the three-ring black binder and Shively indicated that staff is still in search of it. Heinze said if it is gone HPC could re do it.

4. The Glen Sign

Heinze explained that the next steps in the process would be for HPC to begin thinking and deciding which company to contract in fabricating the sign. Heinze suggested someone local as it would be easier to address any hiccups.

Since HPC is in the final design stages, they are accepting all feedback, even nitpicky stuff needs to be addressed. HPC discussed these changes:

- Huebel suggested arrows or lines to show connection to Birds Eye.
- Shively suggested to add spaces to separate paragraphs and make text 'justified' so that it is in even blocks on both ends of the paragraph.
- Hoffman asked about the overlapping or layout of the photos. HPC agreed to do some separation and rearrange of the photos to identify the image groups relationship.
- Shively recommended to add City logo somewhere on the sign.

5. Pop-up museum update

Heinze reviewed with the group what the project is and the end goal. It is an ongoing project that will happen in September and October. Heinze discussed the plan to reserve Glen Park Pavilion for Oct. 15th or 16th for the museum. HPC could have an open house to host the museum, unveil the Glen sign and inside pavilion images. Another potential space could be Glover School. HPC seemed in consensus that Sunday the 16th is good.

6. Intro/background HPC presentation for new Council

Heinze shared the presentation of what HPC has been up to Council representative Bjork. Bjork asked if HPC should be described to preserve cultural heritage. HPC agreed and discussed some additional changes to the PowerPoint. Heinze requested that HPC bring in current pictures of an historic building or item.

ACTION ITEMS