

Minutes of the Regular Meeting of the River Falls Housing Authority January 11, 2023.

Chair Todd Bjerstedt called the meeting to order at 6:30

Present: Todd Bjerstedt, Liz Brunner, Jacqueline Niccum, Jason Stroud, Jacob Proue

Absent: None

Also Present: Peggy Chukel-Executive Director

**Tenant Comments:** No tenants were present.

## ACTION ITEMS

1. Review and Approve Minutes of December Meeting M/S/C-JB/JN
2. Review and Approve Payment of December & January Bills M/S/C-JP/LB
  - a. December budget & check register were higher because all December bills had to posted in December for 1099 purposes
3. Review and Approve January Budget Report M/S/C-JN/JP
  - a. Oakpark & 4-Plex income was overstated due to typo (or QB glitch) in Budget
4. Review and Approve revised Personnel Policy Resolution # 581 M/S/C-JS/LB
  - a. Changes were made to several sections to 1) bring terminology a little more current & 2) to clarify a variety of situations that have arisen over the past few months.

## REPORTS

1. Vacancy & Re-Rental: Review of Move-ins, Move-outs, and currently vacant units indicates nothing unusual.
2. 4<sup>th</sup> Quarter Waiting lists: Applications and applicants have dropped off due to the time of year and a purge of applicants declined, who did not respond to, the “Stay on List letter” that is sent out once or twice a year.

## DISCUSSION ITEMS

N/A

ADJOURN: 6:50 M/S/C-JP/JN

Respectfully submitted by P L Chukel, recording secretary