



222 Lewis Street
River Falls, WI 54022

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**AGENDA MEETING OF THE
PARKS AND RECREATION ADVISORY BOARD
Wednesday, January 19, 2022 at 5:15 p.m.
City Hall Training Room**

5:15 p.m. CALL TO ORDER

APPROVAL OF MINUTES

Approval of minutes from December 8, 2021 Park and Recreation Advisory Board Meeting

PUBLIC COMMENTS – Non-Agenda Items

DISCUSSION ITEMS

1. Update on Emerald Ash Borer Trees 2022-Mike Noreen
2. Projects/tasks accomplish in 2021
3. Projects/tasks planned for the 2022 year

ACTION ITEMS

CALENDAR

Next Parks and Recreation Advisory Board meeting February 16, 2022

ADJOURNMENT

NOTE: Any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials to be in an accessible location or format, may contact City Clerk Amy White at (715) 426-3408 or in person at 222 Lewis Street, for accommodations. Requests for accommodations should be made at least three (3) business days in advance of the meeting. Every effort will be made to arrange accommodations.

Council members may be in attendance for informational purposes only.

No official Council action will be taken.



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PARKS AND RECREATION ADVISORY BOARD MINUTES
Wednesday, December 8, 2021 at 5:30 p.m.
City Hall Training Room

Park Board Members Present: Patricia LaRue (chair), Brandon Dobbertin, Brenda Gaulke, and Melissa Pedrini, and Matt Janquart, Sean Downing (Council Rep)

HPC Members Present: Jayne Hoffman, Heidi Heinze, and Ben Plunkett, Denton Anderson, Julie Huebel arrives (5:47), Mark Anderson arrives (5:57), Pam Friede (6:21)

Staff Present: Cindi Danke-Recreation Manager; Mike Stifter-Public Works Director, Emily Shively-City Planner, Kendra Ellner-Planner

Others Present: Amelia Smith and Jackson Range

CALL TO ORDER

Meeting convened at 5:30p.m.

APPROVAL OF MINUTES

MSC Downing/Gaulke to approve the minutes of the November 17, 2021 Recreation Advisory Board Meeting. Carried 5-0.

PUBLIC COMMENTS – Non-Agenda Items

River Falls High School National Honor's Society students Amelia Smith and Jackson Range were present to announce that they are looking for sponsors for their tree planting program to combat the high school's paper usage. They were hoping Park Board could assist. There are three sponsorship tiers– (1) Seedling: \$200, (2) Maple: \$500, (3) Red Wood: \$1000. Each tier gets the sponsor additional perks such as listing on event page, Instagram shout out, press release and more. They have a limited deadline to get sponsors, therefore any help would be appreciated by them. LaRue mentioned that Park Board does not have money to sponsor but will share the information with others in the community. Many of the members also took down the information to share with their associates. Stifter took down the kids' information to connect them with the City Forester.

DISCUSSION ITEMS-JOINT MEETING WITH HPC

1. The Glen interpretive sign

HPC began by introducing the work they have been doing with the Glen sign. They are working towards correcting the sand borne map orientation to be geographically parallel to where visitors would be standing. Heinze discussed the two images that HPC is intending to add to the sign including the Cascade mills and beekeeper image. Heinze asked for feedback from Park Board. Downing asked if there is a

background story to the beekeeper. Hoffman and Heinze confirmed that there is and says that HPC wants to include a spread of brief captions and dates for each picture, for people to understand each photo's context. Heinze said that it will be about a year before the sign is installed and there is potential that an unveiling could be a part of a HPC event celebrating Glen Park's 125th birthday in 2023. Danke asked what the size of the sign would be and Heinze said it is approximately the size of the Training Room tables and will be about adult hip height and set at an angle. Janquart asked if HPC has been working with a professional consultant or graphic designer. Heinze replied that HPC member, Mark Anderson, has been doing most of the work, but Denton Anderson added they intend on collaborating with a company called IZone for final design. Heinze said that this project is a big undertaking and appreciates any additional comments, questions or historic photos going forward.

Heinze then revealed that the final photo panels for outside the Glen Pavilion have been installed, and they are thrilled with the results. Stifter made a comment that the Glen Park Birthday may fall on River Falls Days where the two events could be aligned together. HPC and Park Board was in consensus and eager for the completion of this project.

2. Inside pavilion photo panels + shelter

Heinze showed the group all the proposed photo samples and the PVC material for the photo panels inside the pavilion. Heinze also shared a paper mockup of the panorama photo and praised Mark Anderson's work of the 10ft X 2ft version. Heinze expressed that there will be caption plaques and dates added to all pictures. Heinze proposed maybe a subcommittee could assist in choosing the photos adding that there is hope all seven photos can be completed for less than a \$1000. Heinze showed another photo that could be added in the collection and asked for feedback. Janquart suggested that the last photo could be included in the Glen Sign instead. Janquart questioned how or where HPC gets the pictures. Heinze replied that many of the photos are from HPC members and the County or State archives. Mark Anderson mentioned that there are probably many photos out there and most of the time they come out of the woodwork. Park Board seemed to be in consensus of the work HPC has been doing with the inside pavilion photos and will leave it up to HPC to finalize the options.

3. Foster Cemetery & Lime Kilns

Heinze brought this up to the group as a notable project for the future to collaborate with Park Board. HPC first needs to get the site registered as nationally historic and apply for grants. In the beginning of the year Heinze will meet with Shively and Ellner to get information together and begin the process, but City Staff will need to apply on behalf of HPC.

4. Glover School at DeSanctis Park

Plan is to have the DeSanctis Glover Schoolhouse done in 2022. Heinze seemed satisfied with that estimate, in hopes to do some programming with school children and members of the St. Croix county Historical Society by September. Heinze then shared the historic desks that are interested to be donated by St. Croix Historical Society. Stifter mentioned that it will be pertinent for Park Board and HPC to think about form versus function because putting additional desks would take up more space making it difficult for groups to utilize the space. Heinze proposed putting the desks on a movable rug. Huebel chimed in to say that the desks are movable but would still take up a lot of space. Danke suggested to pick the one big and functional desk to provide historical context and experience. Then Heinze showed a photo of old stove also being donated for schoolhouse. All were in consensus to accept the donations

and install the stove and the one larger desk. Heinze will work with Stifter to schedule the installation. Heinze made a comment that in 1874 the River Falls Normal School was founded and will be having a 150th anniversary in 2024. Heinze suggests programming and celebration to plan at the Glover School house since it should be open by then with accessible parking.

5. Future heritage trail system

Heinze said that HPC has budgeted to make three signs including the Glen interpretive sign, to be put along trails throughout the City for heritage information. Huebel requested information on design standards for the potential signage, so that it is accessible and cohesive with the City's. Danke mentioned that there are kiosks at most of the larger parks with trail/park information. Huebel liked the idea of utilizing resources already available and adding historical information to the kiosks. Anderson chimed in about a concern that the information may compete and would feel that historical markers could be beneficial instead. Janquart noted that the City's history is very interesting and should be shared but suggested doing QR codes to save signage costs. Heinze clarified that three signs are budgeted in the CIP but could be potential for additional small items such as the digital codes. Park Board was in consensus for HPC to move forward with this project and they'll work together as needed.

6. Wisconsin Historical Society Traveling Exhibit

Heinze briefly described the Great Lakes Small Streams: How Water Shapes Wisconsin, exhibit details with the group. Friede hoped that if HPC got the exhibit around April the time they do Eco Week in the school's that would be a great collaboration. However, Henize said that the exhibit is booked during that time and proposed Fall 2022 to reserve it. The group discussed where they could display it in the community. Heinze shared that moving it around the community could be interesting, but Stifter recommended a more permanent display at the Library may be more feasible. Huebel mentioned it comes with a digital kiosk to make it more interactive. The group seemed to be in consensus for HPC to reserve the traveling exhibit for the Fall 2022.

CALENDAR

The next Parks and Recreation Advisory Board meeting will be January 19, 2022

ADJOURNMENT

MSC Janquart/Dobbertin to adjourn the meeting at 6:32 p.m.

Respectfully submitted,

Cindi Danke
Recreation Manager

Parks Brainstorm Notes

December 21, 2021

- Collinswood Park Playground: platform repair
- DeSanctis Park site amenities updates and place on concrete pads (benches, trash/recycling, etc.)
- DeSanctis Park trail tweaks, concrete from Parking Lot to building tweaked, adjust center of parking lot turnaround
- Glen Park Shower House roof replacement
- Glen Park Filter House filled with sand/other
- Glen Park Pickleball Court reseal
- Glen Park Tree removal (handful in East portion)
- Glen Park temp sensor added to Pavilion bathroom corridor (Uhl)
- Glen Park Pavilion kitchen (move refrigerator into corner and tile kitchen/hallway floor)
- Highview Park Ventilation louvers on gable ends of Shelter to be added
- Hoffman Park Upper Shelter rebuild
- Hoffman Park Octagon building rebuild
- Hoffman Park shrub and tree work in area N of campground
- Hoffman Park campground electrical upgraded
- Hoffman Park Tri-Angels inside railing repaint (Scott Jensen?)
- Hoffman Park trash pad
- Hoffman Park maintenance building exterior painted
- Hoffman Park culverts added and ditches filled
- Hoffman Park WiFi
- Larson Park soffit on Maintenance building
- Larson Park retaining wall
- Westdale sand dig out hardpack and replace
- Westdale playground repair
- Playground Projects: Knollwood Park, Spring Creek Park, Wells Park, Sterling Ponds, Glen Park, and Brandon's Park
- Landscape Projects: City Hall, Library, Power Plant, Downtown Median, Fishing Pier, and FNB Island

Others:

- Playground installation status at Glen?
- Bike Rack installation at Glen or Others?
- Pavement replaced on N and E ends of Glen Park?
- All Parks: Trash cans/benches added or modified
- All Parks/Trails: standardize Dog Waste receptacles