



**COMMUNITY DEVELOPMENT DEPARTMENT**

**222 Lewis Street  
River Falls, WI 54022**

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**AGENDA  
PARKS AND RECREATION ADVISORY BOARD  
Wednesday, January 16, 2019  
Training Room-City Hall 5:15PM**

**5:15 p.m. CALL TO ORDER/ROLL CALL**

**APPROVAL OF AGENDA/MINUTES**

Minutes of December 12, 2018 Park and Recreation Advisory Meeting Joint meeting

**PUBLIC COMMENTS – Non-Agenda Related Topic**

**NEW BUSINESS**

- 1. 2018-19 Leadership Group presentation**
- 2. KORC Agreement-Sam Wessel**
- 3. 2019 Work Plan and Timeline**

**OLD BUSINESS**

- 1. County Rd FF property**

**ADJOURNMENT**

*Council members may be in attendance for informational purposes only.*

*No official Council action will be taken.*

Post: City Hall Bulletin Board 1/10/19

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**MINUTES  
JOINT MEETING OF THE  
HISTORIC PRESERVATION COMMISSION  
AND PARK AND RECREATION ADVISORY BOARD  
December 12, 2018 at 5:30 p.m.  
Training Room**

**PB Members Present:** Susan Reese, Dennis Zielski, Brenda Gaulke, Patricia La Rue, Sean Downing, Jim Nordgren  
**PB Members Absent:** Brandon Dobbertin  
**HPC Members Present:** Heidi Heinze, Mark Anderson, Jayne Hoffman, Denton Anderson, Michael Page, Jeff Bjork (arrived at 5:45)  
**HPC Members Absent:** Pam Friede  
**Staff Present:** Cindi Danke, Brandy Howe, Sam Wessel, Nate Croes  
**Others Present:** None

### **CALL TO ORDER**

Meeting convened at 5:34 p.m.

### **APPROVAL OF AGENDA**

M/Downing, S/MP – motion carried 11-0

### **APPROVAL OF MINUTES OF NOVEMBER 14, 2018 PARK AND RECREATION ADVISORY BOARD**

M/Gaulke, S/Downing – motion carried 6-0

### **APPROVAL OF MINUTES OF OCTOBER 10, 2018 HISTORIC PRESERVATION COMMISSION**

M/Hoffman, S/D. Anderson – motion carried 5-0

### **APPROVAL OF MINUTES OF NOVEMBER 3, 2018 HISTORIC PRESERVATION COMMISSION**

M/Page, S/D. Anderson – motion carried 5-0

### **PUBLIC COMMENTS**

Heinze updated the group that the School District has a design concept for the River Falls Academy available on their website for public review and comment.

Heinze asked if the development proposal for DeSanctis Park will involve improvements to Glover School. Howe responded that the proposal is being reworked by the developer, but it is intended that water/sewer connections will be made to Glover School at the time development occurs. Heinze indicated she'd like the HPC to be kept informed of progress at that site so they can plan for future use of Glover School for events and meetings. Danke noted that it is currently available for use and will be an alternative to Glen Park while the new pavilion is under construction next summer.

Downing noted that there will be opportunities for collaboration between the Park Board and the HPC with the adoption of the Kinni Corridor Plan. The plan will be discussed at the January 22, 2019 City Council meeting.

Reese also noted that in January she will be meeting with the President of Prairie Enthusiasts on Foster Cemetery if anyone from either committee has an item to add to the discussion, please let Reese know.

## **DISCUSSION ITEMS**

### **1. Dog Park Picture**

Downing made a motion to table the item until Jeff Bjork arrived at the meeting as this item was added to the agenda on his behalf.

M/Downing, S/Page – motion carried 11-0

### **2. Bartosh Field**

M. Anderson indicated that he would like to continue to recognize the donation of land for athletic fields by the Bartosh family as part of the Glen Park renovations. There was some discussion about the existing stone and plaque. It was determined that the stone should be retained and have a permanent location in Glen Park. Croes noted that, if necessary, it can be stored by the City during the construction and then placed in a permanent location.

Brenda Gaulke made a motion to retain the stone and replace in an appropriate location once the park improvements have been completed.

M/Gaulke, S/Page – motion carried 12-0

### **3. Veteran's Park**

Heinze reported that Councilman Morrissette attended a rotary meeting at the American Legion where the suggestion was made that the HPC take the lead on creating a plaque in Veteran's Park that would commemorate the history of the park and the 100<sup>th</sup> anniversary of the American Legion Post 121. Veteran's Park was the location where notices were posted for those killed in action during World War I. Heinze prepared a list of questions for discussion about this agenda item, including where should the plaque be placed, what size, what should it say, and how much should it cost. After some discussion, it was determined that the plaque should focus more on the history of the park and its contribution to the community with less emphasis on the American Legion. It was also decided that the HPC would take the lead on answering these questions and make a recommendation to the Park Board.

### **4. Selfie station at Glen Park**

Howe reported that this idea originated from the City's Green Team and that if it were to move forward, it would only do so with the HPC and PB support. After some discussion it was decided that a selfie station isn't necessary and might detract from the ambience at the Swinging Bridge.

Page made a motion to reject the idea of a selfie station.

M/Page, S/Bjork – motion carried 12-0

**5. Dog Park Picture**

Bjork suggested that a sign with a picture be placed at the dog park featuring River Falls' 1876 mascot, Clyde the Dalmatian. He passed around a photo of some of the town founders with their dog, Clyde. Reese noted that she is concerned about adding clutter to the park and signage. There was some discussion about the wayfinding program and that the new park sign will be installed within the next two years, and since the approved signs are uniform in appearance, it is impractical to pursue adding a photo of Clyde to the sign. Additionally, there was general skepticism whether there was enough information about Clyde to consider him a well-known mascot. After discussion about the idea, it was determined that the HPC and Park Board would not pursue this idea.

**CALENDAR**

Next Historic Preservation Commission meeting January 9, 2019.

Next Park and Recreation Advisory Board meeting January 16, 2019.

**AJOURNMENT**

Downing made a motion to adjourn at 6:25 p.m.

M/Downing, S/Bjork – motion carried 12-0

Respectfully submitted,



Brandy Howe, Senior Planner

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### PARKS AND RECREATION ADVISORY BOARD

January 16, 2019

#### STAFF REPORT

**ITEM:** Kinnickinnic Off-Road Cyclists Update

**PRESIDENT:** Rick Cleary, Kinnickinnic Off-Road Cyclists

**STAFF:** Sam Wessel, Planner

#### **BACKGROUND:**

The City of River Falls and Kinnickinnic Off-Road Cyclists (KORC) have enjoyed a relationship for over a decade that has resulted in the development and maintenance of the Whitetail Ridge Mountain Bike Trails in the City's Whitetail Ridge Corporate Park. Staff has been working with KORC to prepare a Memorandum of Understanding (MOU) that documents the work completed by both KORC and the City to date, as well as future expectations the two parties have for one another. This MOU does not hold the City or KORC to anything that hasn't already been discussed and approved, but rather memorializes past, ongoing, and current activities required to ensure the relationship between the City and KORC continues.

#### **KORC and CITY Responsibilities outlined in the MOU:**

The City mows grass, changes garbage, provides a portable toilet to the site, and assists with larger events on an as-needed basis. The City has also developed a parking lot near the trailhead and plans to install a water fill-up station and wayfinding signage per the 2019-2023 Capital Improvement Plan. KORC is responsible for mountain bike trail development and maintenance, maintaining a storage unit, and hosting events approved by the Parks and Recreation Advisory Board. KORC provides a detailed annual report to the Parks and Recreation Advisory Board regarding events, trends, and concerns at Whitetail Ridge. In the future, KORC and the City anticipate a joint effort to construct a building containing restrooms, changing areas, and water fountains. This building is also in the City's 2019-2023 Capital Improvement Plan. Both the City and KORC are expected to continue this positive working relationship.

#### **TERMS:**

The MOU lasts indefinitely, but either party can terminate it at any time with 60 days' notice. Both parties may agree to amend the MOU if needed. If part of the MOU is unable to be enforced, the remainder of its provisions still apply to both parties.