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**HISTORIC PRESERVATION COMMISSION**  
**January 14, 2026 at 6:00 pm**  
**CITY HALL – Training Room**

**CALL HPC MEETING TO ORDER**

**APPROVAL OF AGENDA/MINUTES**

Minutes of the December 10, 2025 meeting.

**HPC MEMBER VOLUNTEER HOUR REPORT**

**PUBLIC COMMENTS – Non-Agenda Items**

**MEETING DISCUSSION ITEMS**

1. 2026 Work Plan Continued
2. Quote and Design Review for NRHP Signs
3. May Swinging Bridge event coordination
4. City Hall art display plan

**CALENDAR**

Next Historic Preservation Commission meeting February 11, 2026, in the City Hall Training Room.

**ADJOURNMENT**

***Council members may be in attendance for informational purposes only.  
No official Council action will be taken.***

**NOTE:** Any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials to be in an accessible location or format may contact City Clerk Amy White at (715)-426-3408 or in person at 222 Lewis Street for accommodations. Requests for accommodations should be made at least three (3) business days in advance of the meeting. Every effort will be made to arrange accommodations.

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**HISTORIC PRESERVATION COMMISSION MINUTES**  
**December 10, 2025 at 6:00 pm**  
**CITY HALL – Training Room**

**MEMBERS PRESENT:** Hoffman, Page, Friede, Geister, Anderson, Huebel, Radford  
**STAFF PRESENT:** Emily Shively

**CALL HPC MEETING TO ORDER 6:01 PM**

**APPROVAL OF AGENDA/MINUTES**

Minutes of the November 12, 2025 meeting. – Approval Page/Friede Motion carried unanimously

**HPC MEMBER VOLUNTEER HOUR REPORT**

Hoffman: 12  
Geister: 6

**PUBLIC COMMENTS – Non-Agenda Items**

There were no public comments.

**MEETING DISCUSSION ITEMS:**

1. Budget
  - a. The budget as of December was not available; Hoffman noted that the funding for the plaques would likely be coming out of the 2026 budget.
2. Conference debrief
  - a. Radford reported that she typically likes to attend sessions on design guidelines and realized that she was unfamiliar with the City of River Falls Ordinances. She spent some time reading through them and suggested that the Commission review them at some point to determine if they accomplish what they are intended to do or should be updated. She was also unable to find an application on the website for a Certificate of Appropriateness; Shively noted this and said staff would remedy that.
3. NRHP quotes
  - a. Shively provided the information received from two vendors. The Commission determined that they wanted to submit a specific design to Impact Signs to get a specific quote and review that at the January meeting. They also decided that adding a logo was not necessary. – M/S Page/Friede; Motion carried.
4. Swinging Bridge Spring event coordination
  - a. Shively relayed that the pavilion has been reserved for the Commission for the May 9<sup>th</sup> event. The Commission discussed also having a dedication for the Kinni Bridges sign on the same day. There was discussion about preparing and presenting a slide show; Anderson agreed to put one together and present it with Hoffman as a back-up. The Commission inquired whether there was a history of previous rehabilitation/repair of the bridge. The Commission decided to discuss further logistics for the event at the January meeting.

5. USA Semiquincentennial celebration ideas
  - a. Hoffman discussed the potential library exhibit and noted that renovations at the library should be completed at the end of April and the library would like to have an exhibit ready for their reopening. Themes such as military-related; Native Americans; slavery; freedom of religion; and other things that were happening in 1776 that could be featured.
  - b. The Commission wondered if the American Legion was planning anything; Page has a contact that he would forward who may have more information.
  - c. Geister raised the possibility of coordinating a tour of Greenwood Cemetery during River Falls Days along with the St. Croix County Historical Society. The Commission discussed options for focusing a tour on a theme. Anderson and Hoffman offered to review the list of pioneer-era burials and provide feedback to Geister.
6. 2026 Work Plan
  - a. For January:
    - i. Review 2025 Work Plan for anything that could be carried over into 2026
    - ii. Review sign quotes and design mock-up for NRHP signs
    - iii. Discuss event logistics for Swinging Bridge celebration in May
  - b. For February:
    - i. Review HPC-related ordinances (what we have; what may be needed)
    - ii. Review Certificate of Appropriateness process in preparation for Swinging Bridge rehabilitation
  - c. Other 2026 work plan items:
    - i. Plan new posters for kiosks (like Glover Station)
    - ii. Plan and execute library display
    - iii. Narrow list of notable figures in Greenwood Cemetery

## **ADJOURNMENT**

Friede/Huebel to adjourn at 6:47pm. Unanimous.