

# *River Falls Police Department*

## *Neighborhood Block Party and Street Closure Request Form*

All requests for block parties must be submitted to the River Falls Police Department preferably 30 days in advance of the party date. Upon receipt of the completed Block Party Request Form and Neighborhood Petition Form, the chairperson of event will be notified if their street closure was approved or not approved. Questions can be addressed to Chief Gordon Young at 715-425-0909.

STREET TO BE CLOSED		IF ONLY A SECTION OF THE STREET IS TO BE CLOSED GIVE HOUSE NUMBERS OR CROSS STREETS			
DATE OF EVENT	START TIME	END TIME	RAIN DATE IF APPL.	START TIME	END TIME

EVENT CHAIRPERSON NAME 1	ADDRESS	CONTACT NUMBER
EVENT CHAIRPERSON NAME 2	ADDRESS	CONTACT NUMBER

### ***REQUIREMENTS FOR BLOCK PARTY APPROVAL***

1. Block Party Request Form and Neighborhood Petition Form must be filled out completely and submitted to the River Falls Police Department.
2. Residents on the affected street should be contacted and agree to closing the street. Neighborhood contact will be verified by the completion of the Neighborhood Petition Form.
3. Movable barricades needed at which locations? \_\_\_\_\_  
\_\_\_\_\_
4. Objects such as tents, tables and inflatable games that would hinder free access to emergency vehicles should not be placed in such a manner as to create that type of obstruction.
5. City ordinances prohibit open containers of alcoholic beverages on city streets and sidewalks and violations for excessive noise such as loud music without an exception granted by the City Council. Please check this box if you would like to pursue an exception to the open container restriction as explained in Municipal Ordinance 9.24.040.  Please check this box if you would like to pursue an exception to the excessive noise restriction as explained in Municipal Ordinance 8.28.020

**I, the above named event chairperson, hereby requests permission for a street closure at the above specified location, date and times, for the purposes of a block party. I have read and understand the above requirements.**

\_\_\_\_\_  
Signature of Event Chairperson

\_\_\_\_\_  
Date

### **OTHER INFORMATION**

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*If no exemption is requested:*

**Approval by Chief of Police for said Block Party Request.**

\_\_\_\_\_  
Signature of Chief of Police

\_\_\_\_\_  
Date

**Denial by Chief of Police for said Block Party Request.**

\_\_\_\_\_  
Signature of Chief of Police

\_\_\_\_\_  
Date

*If exemption is requested:*

**Recommendation by Chief of Police to City Council to approve said Block Party Request.**

\_\_\_\_\_  
Signature of Chief of Police

\_\_\_\_\_  
Date

**Recommendation by Chief of Police to City Council to deny said Block Party Request on the following basis:**

\_\_\_\_\_  
Signature of Chief of Police

\_\_\_\_\_  
Date

**Further information regarding recommendation:**

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*Date Application Received:* \_\_\_\_\_