



**CITY OF RIVER FALLS WISCONSIN
UTILITY ADVISORY BOARD AGENDA
CITY HALL – COUNCIL CHAMBERS
October 15, 2018**

The regular meeting of the River Falls Utility Advisory Boards was called to order by Utility Advisory Board President Adam Myszewski at 6:30 p.m.

Utility Advisory Board Present: Adam Myszewski, Diane Odeen, Kevin Swanson, Patrick Richter, Tim Thum, Mark Spafford and Kellen Wells-Mangold

Staff Present: Utility Director Kevin Westhuis; Utility Administrative Assistant Lanae Nelson; City Treasurer Sue Langer; Conservation and Efficiency Coordinator Mike Noreen; WPPI Energy Services Representative Stacie Running and Management Analyst Fellow Jason Rohloff

Approval of Minutes:

Regular Meeting Minutes: 9-17-2018

MSC Thum/Odeen approve minutes. Unanimous.

CONSENT AGENDA:

Acknowledgment of the following minutes:

West Central Wisconsin Biosolids Facility Commission: 8-16-2018

POWERful Choices Committee Meeting: (No Meeting for September)

MSC Odeen/Swanson approve minutes. Unanimous.

NEW BUSINESS:

Elect Chair and Vice Chair to be in compliance with revised City Chapter 2.64 of the Municipal Code for the Utility Advisory Board

Utility Director Westhuis presented the election of the Utility Advisory Board Chair and Vice Chair positions. This reflects the revision change of Chapter 2.64 of the Municipal Code eliminating the UAB President and Secretary positions and renaming them Chair and Vice Chair to be consistent with other governing boards within the City.

President Myszewski opened nominations for Chair. MS Thum/Odeen to nomination Myszewski. MS Odeen/Thum move to close nominations. Myszewski asked for a vote on the nomination. The nomination passed unanimously. Myszewski was elected as Chair.

Chair Myszewski opened nominations for Vice Chair. MS Wells-Mangold/Odeen to move for the nomination of Richter. MS Odeen/Wells-Mangold to move to close nominations. Myszewski asked for a vote on the nomination. The nomination passed unanimously. Richter was elected as Vice Chair.

REPORTS:

POWERful Choices! 10-year Report

Conservation and Efficiency Coordinator Mike Noreen gave an over view report of the POWERful Choices! program's first ten years which included the program history, funding sources, program highlights, goals and impacts, legislative background and future goals. This program was created to

instill a community-wide conversation demonstrating the effectiveness of energy efficiency, conservation, and renewable energy.

Noreen recognized WPPI Energy Services Representative Stacie Running and Management Analyst Fellow Jason Rohloff for their help in preparation of the report and thanked the UAB for its support for the POWERful Choices! program. Noreen and Westhuis welcomed and introduced Running as the new WPPI Energy Services Representative.

Utility Dashboards

The 2018 September utility dashboards of Electric, Water, Wastewater Treatment Plan and POWERful Choices! were included in the UAB packet for review.

Finance Report

City Treasurer Sue Langer gave an overview of the finance report which was included in the packet.

Westhuis recognized and thanked Langer whose last day at the City of River Falls will be October 19.

Monthly Utility Report

The 2018 September monthly utility reports were in the UAB packet for review. Westhuis reviewed highlights regarding Wastewater Treatment Plant regarding a broken rotor. The Wastewater Treatment Plant staff is going to be fixing it.

ANNOUNCEMENTS:

Westhuis and Odeen noted there were some concerns about a storm sewer line that was damaged by Xcel Energy located in the fenced area of the Power Plant Substation. The repair of the line was paid for by Xcel Energy.

Westhuis and Odeen reminded the City's Fall Cleanup is being held October 15-20, at the City Public Works Garage (950 Benson Street).

ADJOURNMENT:

MSC Richter/Swanson to adjourn. Unanimous.

Myszewski announced meeting adjourned at 6:58 p.m.

Reported by: Utility Administrative Assistant Lanae Nelson



Lanae Nelson, Utility Administrative Assistant